

**Kalaheo High School Foundation
BOARD MEETING
November 20, 1993 at the Kalaheo High School Library Conference Room**

Meeting Minutes

Board members present: Suzy Churchill, Sharon Ehrhorn, Beth Fincke, Jim Hasselman, Peggy Jenkins, Debbie Schatz, Karen Muronaka, Martha Robertson, Sandi Schneiderman, Bruce Voss, Tim Walker, and guest Bill Butz, head of marketing for Oceanic Cable.

The meeting was called to order at 8:50 AM by Suzy Churchill.

Minutes: Meeting November 3, 1993 – approved as presented

Reports:

Suzy reported on the following:

1. The Kalaheo PTSA Newsletter will be sent to all board members.
2. Articles on boards and foundations are being duplicated.
3. We need to be able to explain the difference between the Public School Foundation and the Kalaheo High School Foundation.
4. Paula Ress has agreed to serve as the database keeper.

Martha reported on the following:

1. Winston was to deliver the database to us.
2. McKinley and Farrington High Schools both have foundations.

Bill Butz suggested that we establish a sub-committee to work on a community appeal approach. We need an advisory board of the type of people that we are interested in approaching.

General Discussion: There is a need to expand the board so that we can cover all the needs that must be addressed.

1. one-on-one contacts
2. social events
3. class reunions – identify the class coordinators
4. newsletter- Martha agreed to head a newsletter until someone else can take it over.
5. networking with other similar organizations
6. networking with other groups at Kalaheo
7. need to define how the money will be spent
8. mission statement
9. identify projects to fund

Old Business:

1. **MSP (Jenkins/Hasselmann)** that our Mission Statement should be: To support Kalaheo High School and the programs contributing to excellence in education and student achievement

Assignments:

1. **Tim:** contact Patrick Leong
2. **Sandi:** contact Karl Sasaoka
3. **Peggy:** list of reunion groups, contact David Sherman to help with the newsletter, and come up with possible social events
4. **Bill Butz:** work on forming an advisory group. Possible members are Richard Dahl, Mike McKenna, Lex Brodie, and Michael W. Perry.

Next meeting: February 5, 1994, 9:00 am, Kalaheo High School Library Conference Room

Meeting Adjourned at 10:45 AM

Respectfully submitted,
Sarah E. Fincke, Secretary