

**Kalaheo High School Foundation
BOARD MEETING
April 28, 1995 at the Oahu Country Club**

Meeting Minutes

Board members present: Suzy Churchill, Matt Murphy, Paula Ress, Martha Robertson, Sharon Ehrhorn, Bruce Voss, Beth Fincke, Sandi Schneiderman, Debbie Marten Schatz, and April Inouye.

The meeting was called to order at 5:40 PM by Suzy Churchill.

Reports:

1. **Minutes:** approved as circulated.
2. **Treasurer's Report:** current balance is \$5,728.87
3. **Newsletter:** the newsletter was sent out. Bruce said that the next one would probably go out next fall.
4. **Reunions:** The class of 1985 has plans underway. The class of 1988 is beginning to make plans under the leadership of Tanya Padeken.
5. **Membership:** Returns from the post office from the last mail out have been reflected in the mailing list. Martha will handle the actual mailing process for now.

Old Business:

1. **The database is under control.**
2. **Peggy will see to the annual filing of our tax-exempt status.**
3. **Calendar of events:**
 - Spring – annual meeting
 - Board meetings – quarterly
 - Fall newsletter will contain the calendar along with reunion news.
 - Graduation should have some alumni event.

New Business:

1. **MSP (Fincke/Ehrhorn)** to grant \$500.00 to Kalaheo for licensing fees for software for the computers being assembled by Mr. Raver.
2. **Review of the 1994-1995 goals:**
 - Newsletter and reunions: Debbie will work on this.
 - Still a need to expand the board to include community members.
 - Thanks to Mr. Raver, Kalaheo is gaining some computer capabilities.
 - Record keeping must ensure that donations are acknowledged.
 - Class liaisons need to be identified, possibly through a plea in the newsletter.

New Goals:

1. Continue to build alumni, get class representatives, and have an alumni function at graduation time (Debbie)
2. Expand the board (Suzy and Paula)
3. Corporate and community giving (Paula)

4. Job descriptions need to be defined as well as responsibilities of board members.
5. Clarification of purpose of grants
6. Expand membership.

Election of New Officers: Officers were unanimously elected as nominated

President	Matt Murphy
VP Committees	Karen Tolhurst
VP Membership	Suzanne Horton
VP School Liaison	Martha Robertson
Secretary	Beth Fincke
Treasurer	Jim Hasselman

Next Meeting: A date in October will be announced.

Meeting Adjourned at 7:40 PM

Respectfully submitted,
Beth Fincke