

**Kalaheo High School Foundation  
BOARD MEETING  
April 30, 1996 at the Kalaheo Teacher's Workroom**

**Meeting Minutes**

**Board members present:** Suzy Churchill, April Inouye, Peggy Jenkins Leong, Brenda Lowrey, Karen Muronaka, Vince Oue, Paula Ress, Martha Robertson, Debbie Marten Schatz, Rayette Santos Whitford.

The meeting was called to order at 7:40 PM by Suzy Churchill.

**Old Business:**

1. **Minutes:** The minutes of the last meeting, held February 17, 1996, were approved as printed.
2. **Treasurer's Report:** Martha Robertson reported account balance at approximately \$10,500. Martha will be reimbursed for bulk mail postage and return postage. Paula will be reimbursed for mailing labels.
3. **Newsletter:** Spring edition was mailed in April with address corrections requested. Bruce Voss has agreed to continue his responsibility for the newsletter, with at least Fall and Spring mailings. Vince Oue has offered to assist and will contact Bruce.

**New Business:**

1. **School Technology Plan:** Most recent draft was circulated. The Foundation will continue to seek ways to support the school's technology efforts.
2. **Grants/Grant Writing:** Alumni Debbie Schatz and Bernie Centeio will attend a grant writing workshop sponsored by the Hawaii Community Foundation. Bernie is willing to assist the school with writing grants. After the workshop, Debbie and Bernie will contact the school with information.
3. **Kalaheo Alumni Organization:** Debbie and Bernie visited Punahou and Iolani, collecting information about their foundation and alumni organizations. Because the "alumni arm" of Kalaheo's Foundation needs to grow, Suzy challenged those present to make it happen. Martha will explore the possibility of placing a Foundation membership form in the diploma cases of each graduating senior. Peggy Jenkins will check out the legal implications of having an alumni organization under the Foundation's umbrella. (Alumni organization would have no membership fee/donation requirement but the Foundation does.) Debbie is willing to help organize alumni and will seek help from other alumni. Alumni activities could include: keep an alumni database, plan social events, coordinate reunions, network, work with graduating classes, provide college and career resources to Kalaheo students.
4. **Class of 1976 Reunion:** Brenda Lowrey and Rayette Whitford are working on the reunion committee and will ensure that faculty members are invited to the July events. The class will also consider entering the Kailua July 4<sup>th</sup> Parade with a float/truck. This class is also exploring fundraisers, such as a generic Kalaheo alumni t-shirt, etc. A planned huli-huli chicken sale was cancelled due to insurance

requirements. They were referred to the PTSA as a possible route for a future sale. Suzy and Martha will follow up with the Class of 1976, the first graduates, about working actively with the Foundation group/alumni group.

**Next Meeting:** The date is to be announced. Agenda: follow-up on the above; solicit grant proposals from teachers and other matters.

**Meeting Adjourned** at 7:10 pm

Respectfully submitted,  
Beth Fincke, Secretary