

Kalaheo High School Foundation
BOARD MEETING
May 8, 1997 at St. Clement's Church, Honolulu

Meeting Minutes

Board members present: Martha Robertson, Suzy Churchill, Beth Fincke, Sharon Ehrhorn, Paula Ress, Brenda Lowrey, Tori McClaran Toles, Rayette Santos Whitford, Wade Nakashima, Bruce Voss, April Inouye.

The meeting was called to order at 5:32 pm.

Message: A message from President Matt Murphy was read.

Old Business:

1. Minutes were approved as read.

2. Treasurer's Report: The treasurer was on vacation. The report was published in the newsletter. There is about \$13,000 in the treasury.

3. Reports

- Newsletter (Martha): The post office has adopted new rules for mailing newsletters. Martha has that information and will check again before mailing anything else. We can't use the Foundation on the return address, must state how often we publish and have a correct address. We do receive a number of address corrections with cost about \$40-\$50. We use this to keep files updated. We will try to find new address and pick up addresses from each graduating class. We should try and coordinate mailings with alumni.
- Ka Leo O Kalaheo (Beth): The school newspaper is going to be up on the school's web site next year. Beth thanked the Foundation for its contribution toward the purchase of the Risograph machine on which the paper is run off.
- Alumni (Brenda and Rayette): There are plans to hold a 25th anniversary luau on May 16, 1998. Willard Holt and Wade Nakashima are working on it. They will be meeting at school on June 26, 1997 to plan further. The alumni are also planning a huli-huli chicken sale for October 18, 1997. Norman Aweau is working on it. Clubs, teams, alumni can sell for their own group. There must be a minimum of 1000 sold.
- 4th of July: The alumni will again participate in the Kailua 4th of July parade. Kelli Liedke is in charge.
- The alumni will make a pitch at graduation rehearsal and put a note in diploma cases to try and get graduates to join the alumni and Foundation.

New Business:

1. Clarification of roles of Foundation and alumni

- Alumni: class lists, networking, support efforts of Foundation, social/money-raising events, help with Project Grad

- Foundation: Big fundraising, decisions on spending Foundation money, newsletter publication (Martha), grant writing (Tori), set goals for how to spend luau money, increase board to include two to four community members.
- In order to decide on priorities for spending money, it was suggested that department heads be asked to offer suggestions. Priorities should be made public to help garner support from the community. Needs can possibly be met by other sources. This information should be available at the next Foundation meeting. Beth, Martha, and Sharon will follow through.

2. **Election of Officers:** The following were elected by acclamation

President	Martha Robertson
VP Community	Suzy Churchill
VP Alumni	Brenda Lowrey
Recording Secretary	Brenda Lowrey
Corresponding Secretary	Paula Ress
Treasurer	Jim Hasselman

Next Meeting: Thursday, September 11, 18, or 25 at St. Clement's Church, parish house, 1515 Wilder Avenue, Honolulu, 5 p.m.

Meeting Adjourned at 7:10 pm

Respectfully submitted,
Beth Fincke