

**Kalaheo High School Foundation
BOARD MEETING
May 11, 2000 at Kalaheo's Teacher's Workroom**

Meeting Minutes

Board members present: B. Bickmore, S. Churchill, B. Enoki, A. Inouye, K. Kanda, P. Ress, M. Robertson, J. Schlosser, B. Voss.

Old Business:

- 1. Call to Order and Minutes:** The meeting was called to order at 7:05 pm.
- 2. Treasurer's Report:** J. Hasselman is absent, so M. Robertson shared information (see attached) *[transcripator's note- there was no attachment found]*
 - Balance of \$29,656.46 + \$375 (deposit)
 - Breakdown of investments
 - \$15,000 in a time deposit
 - \$ 5,773.75 in savings
 - \$ 8,882.71 in checking
 - Discussion on moving funds into a higher earning account. We have annual expenses of the newsletter and grants. According to B. Voss, we have a fiduciary duty to invest into a higher returning investment. S. Churchill will investigate/explore investment options.
 - M. Robertson shared that a spreadsheet of contributors was created to log donations (both continual and new donors). About half of the donations are from groups/corporations and half from individual donors.
- 3. Newsletter:** M. Robertson submitted the newsletter expenditures breakdown (see attached report). *[transcripator's note- there was no attachment found]* M. Robertson is looking for an interested person to take on the newsletter. We need to advertise via the next newsletter.
- 4. Grants Update:**
 - Chairs in college center are used a lot.
 - Art reproductions: D. Kane purchased art prints to use in the drawing and painting courses and continuing to collect more.
 - SMC reading program: P. Middlesworth reported that the materials are helpful, but currently her computers are both in repair. The reading program gives immediate feedback to students.
 - New grants: no requests received yet.
- 5. Fundraising updates:** B. Enoki and S. Churchill to meet and discuss.
- 6. Alumni group update:**
 - W. Nakashima is out of town- no updates.

- Reunions: B. Voss, Class of 1980, will make a pitch at the reunion on 7/28/2000 for Foundation donations and involvement.

7. **Alumni Honors:** No one is nominated at this time. Alumni search committee may be a way to “find” alumni who are making contributions that can be recognized. Can we tap into the alumni database to search for alumni and increase the involvement? Recommendation that W. Nakashima look into this. Need to look for an alumni honoree and increase the foundation visibility.

New Business:

1. **Nomination for the 2000-2001 Foundation Board:** Board members will continue for another term.
2. **Proposal by K. Kanda for a “2nd Generation of Kalaheo” Event:** Lots of parents and upcoming alumni in school. Way for alumni to reconnect to school and expose the Foundation. Creation of a joint Principal’s and Foundation Reception. Projected for May 2001, the week prior to graduation. Location to be courtyard area, formal invitation, catered event. K. Kanda volunteered to chair the event. S. Churchill moved and M. Robertson seconded the recommendation of the proposal presented by K. Kanda.
3. **“Positive Publicity of KHS”:** M. Robertson shared a way to recognize the accomplishments of alumni and accentuating the positive of public education at Kalaheo High School (see attached). *[transcripitor’s note- there was no attachment found]*. Island-wide, full-page ad in the Mid-week costs \$3,800, HNA \$7,000-\$10,500.
4. **Facilities Vision of Kalaheo:** J. Schlosser shared drawings created by G. Jennings, parent, with the Board. Facilities include a 2-level parking/field and additional building to include a football field/track/pool/additional classrooms and parking. DOE has reported to J. Schlosser that CIP planning for Kalaheo is a closed issue. J. Schlosser attempting to re-open the issue. Projected cost, according to G. Jennings is \$8 million. Drawings in J. Schlosser’s office.

Next meeting: Fall 2000.

Meeting Adjourned: 8:45 pm

Respectfully submitted,
April Inouye