

**Kalaheo High School Foundation**  
**BOARD MEETING**  
**September 20, 2000 at Kalaheo's Teacher's Workroom**

**Meeting Minutes**

**Board members present:** Suzy Churchill, April Inouye, Karen Kanda, Martha Robertson, and Wade Nakashima.

- 1. Call to Order and Minutes:** The meeting was called to order at 7:07 pm. The minutes of the May 11, 2000 meeting were reviewed and approved as is.
- 2. Treasurer's Report:** In the absence of Treasurer Jim Hasselman, Martha Robertson reported approximately \$30,000 in account.

**Old Business:**

- 1. Board Membership:** Due to President Bethanne Enoki's resignation, the meeting chairperson will rotate until the next election. Suzy Churchill will touch bases with Michael Perry concerning his continuance as a board member. Recommendations are welcomed to fill Board vacancies. Kalaheo parent and school supporter Guy Jennings was suggested; Suzy will follow-up. Other recommendations should be routed to Martha for Suzy to follow up.
- 2. Time Capsule:** Karen Kanda suggested December 19<sup>th</sup> (as the last school day of the millennium) at 10:30 am for uncovering the capsule. Jim Schlosser will speak with ASK Advisor Rita Kalaukoa to arrange the event. It was suggested that retired teachers and administrators be invited to the event.
- 3. Investments:** Suzy reported that financial advisors recommended that \$25,000 be put into a mutual fund as soon as possible to increase our investment. Suzy moved to place \$25,000 in a mutual fund pending counsel of a money manager. Wade Nakashima seconded. Martha will contact Jim Hasselman for names of potential money managers to be voted upon by the Board. The decision will be made by the next Board meeting on November 15, 2000.
- 4. Grants:** Martha stated that no grant requests have yet been submitted. The two grant request deadlines are October 2000 and March 2001.
- 5. Alumni Honors:** Martha will compile a list of potential Alumni Honor Award Recipients.
- 6. Principal's Recognition:** Karen reported that she has an enthusiastic committee, including Kalaheo teacher Beth Fincke, Martha and herself. This "simple, elegant" school event will be held upstairs in the H-building courtyard. Funding was discussed for major expenses--food, invitations and stamps, tents, etc. Principal Schlosser will assist with the food expense. Sandy Kinro, Foods & Nutrition teacher, will plan the menu, prepare the food, and provide student servers as a semester final/performance activity. The maximum anticipated food budget is \$500. The event will include a receiving line, alumni reception, recognition of alumni parents, etc.

## **New Business:**

- 1. Alumni Web Site:** The Board agreed that we need to maintain our web site. Wade stated that it is worth the investment to pay someone to do so. This person would need to review the site, make recommendations, and name a price. April Inouye will speak with Bobby Duque, Kalaheo computer teacher, and Wade will contact alum Steven Loretero.
- 2. Y2K Reunion Report:** The 1980 reunion committee made a donation to the Foundation. The Class of 1990 had a small but fun reunion.
- 3. Newsletter:** Martha announced that the next issue will include the following: Class of 1981 reunion information; special alumni recognition of Coaches Mike Akiu and Peggie Tester. (Wade and April will forward information to Martha); financial report; and alumni updates. The projected mailing date is early October; additional information and articles can be submitted to Martha.
- 4. Fundraising:** This topic will be addressed at the next meeting.
- 5. Facilities Expansion:** Jim Schlosser reported that the school is not getting State support to pursue athletic facility expansion. There is a need for long-standing group to create a strategic plan before December 2000, and a need to establish a public-private partnership. Suzy will assist Jim in this effort.
- 6. H-Building Courtyard Improvement Proposal by Paula Ress:** It was suggested that Paula itemize and prioritize the needs for the courtyard area. A meeting needs to be arranged with Paula, Principal Schlosser, Vice-Principal Dan Mito, and Head Custodian Cookie Cummings. Martha will follow up with Paula.

**Next meeting:** November 15, 2000 at 7:00 pm in the KHS teacher workroom.

**Meeting Adjourned:** 8:47 pm

Respectfully submitted,  
April Inouye