

Kalaheo High School Foundation
BOARD MEETING
September 12, 2001, at City Financial Tower Conference Room

Meeting Minutes

1. **Call to Order and Minutes:** The meeting was called to order at 4:37 pm. The minutes of the February 21, 2001, meeting were reviewed. The Treasurer's Report was amended to include a \$15,000 time certificate. Minutes were approved as amended.
2. **Treasurer's Report:** Treasurer Jim Hasselman reported the summary statement (attachments presented at meeting):

Balance:	Time Certificate	\$15,000.00
	Money Market	1,805.33
	Vanguard Asset	4,990.51
	Vanguard Growth	5,051.88
	Vanguard 500	4,942.93
	Checking	2,743.11

In lieu of a detailed financial report in the newsletter, Jim suggested a financial snapshot such as a pie chart and/or four-line summary format.

Old Business:

1. **Expansion of Athletic Facilities:** Schlosser reported that the committee met, and we are at a standstill. Consultant, Karen Aka drafted a proposal, but she may not be the right person for the project. The cost for the consultant would be included in the grant proposal. We want the project back on the CIP list so the State Legislature can address the request. Schlosser will follow up with Karen Aka regarding the status of the project. The Business Roundtable may need to be addressed to assist in this project.
2. **Courtyard Renovations:** Paula Ress was not present so Martha mentioned that the downstairs H-Building courtyard was cleaned, but more needs to be done. Schlosser requests that Paula continue to work on this project, and he would help to support it.
3. **Fundraising:** Although Wade reported no firm plans as yet, at their 25th Reunion, the Class of 1976's Silent Auction raised \$2001 for the Foundation.
4. **Reunion Information:** Martha attended that Class of 1981 reunion and appealed to the class to contribute.
5. **Grants:** April submitted a grant follow-up report to the Foundation. Grant requests were submitted but need some revision. Kim Koopman, biology and anatomy teacher, requests science videos. Lewis Fuddy, track and field coach, requests a

changeable records board for track and field. There was much discussion about the athletic request and whether or not it fits our mission and grand criteria. The suggestion was made to possibly partially fund the project, have Fuddy explore other bids, and/or speak with Mr. Cashman about uniformity of future records boards or banners in gym. Wade will follow up with Cashman and Fuddy.

- 6. Principal's Recognition:** Karen Kanda reported that the May 2001 Principal's Reception was cancelled due to the teacher's strike. The Board decided to have the reception for the Class of 2002. It was suggested that, in the future, we may want to separate the Alumni Honor Award to a "larger" event, but initially, the Alumni Honor Awards will be announced/presented at the reception.
- 7. Alumni Honor Awards:** Martha shared that seven nominees returned the forms, some with attachments. It was decided that alumni on the board should decide on the recipients for the 2002 award. Martha gave the file of nominees to Bruce Voss who will convene a meeting.

New Business:

- 1. Fall Newsletter:** Martha shared a draft of the newsletter which will include the financial report, reunion photos/articles, alumni info, alumni mentor program info, sale of donated yearbooks ad, search for web master, and nominations for board members. Regarding the alumni mentor program, Wade will speak with and invite the Hawaii Pacific University Development Officer tour next meeting to speak about their mentor program. Projected newsletter mailing is October 2001.
- 2. Slate of Officers:** To be voted on at the next meeting.

President	Wade Nakashima
VP Community	Suzy Churchill
VP Alumni	Bruce Voss
Corr Secretary	Paula Ress
Record. Secretary	(none)
Treasurer	Jim Hasselman

Board Members	James Schlosser
Michael W. Perry	
Martha Robertson	
Karen Kanda	
Dr. James L. Schlosser	

Next meeting: October 17th at 4:30 pm at the Pacific Club, Pool Lanai.

Meeting Adjourned: 6:00 pm

Respectfully submitted,
April Inouye