

**Kalaheo High School Foundation**  
**BOARD MEETING**  
**11/4/2002, Kalaheo High School, Teachers' Workroom**

**Meeting Minutes**

**Board members present:** Dr. James Schlosser, Steven Loretero, Wade Nakashima, Paula Ress, Bruce Voss, Karen Kanda and Margaret Peebles.

1. **Call to Order and Minutes:** The meeting was called to order by Wade Nakashima at 7:08 pm. The minutes of the 10/17/2001 meeting were reviewed and approved as is.
2. **Treasurer's Report:** Martha Robertson reviewed for Jim Hasselman.

Vanguard Asset Allocation Fund	\$4,952.59
Vanguard Growth & Income Fund	4,774.09
Vanguard 500 Index Fund	4,658.95
Checking Account	<u>23,538.03</u>
 Total	 <u>\$37,923.66</u>

Our TCD matured on October 21, 2002 and the balance is now in checking.

Martha Robertson made a motion to have Jim Hasselman appointed as registered agent for the corporation as required by HRS 414 D. It was so moved.

Discussion about what direction the Foundation will take, as there needs to be a long term plan. Bruce Voss made a motion to put \$5000.00 in a fund for computers for the school, with initial emphasis on computers in the library, where students can have easy access during the school day. Steven Loretero and Dr. Schlosser will work together on allocating the funds. This money will be the start of a fund raising project. Motion carried by the board.

**OLD BUSINESS**

1. **Web site:** Steven Loretero reported the web site is a year old. It received about 16 hits a day. The alumni registry has about 260 members. Several classes have made postings about upcoming reunions. Donations can now be taken online with the help of PayPal. There have not yet been any donations on the site. He is also working on a way to renew memberships automatically each year. He is working on setting up newsletter delivery over email. This would be a good way to save on postage.

Paula Ress will write an article for the school newsletter about the Foundation's web site and what it has to offer.

2. **Alumni Honor Awards:** Bruce Voss and Wade Nakashima will meet to work on the awards.
3. **Principal's Reception:** The reception has not been initiated as suggested two years ago. It was suggested that we possibly change the event to an Alumni reception instead of a reception for seniors and their parents.
4. **Courtyard renovation:** Wade and other alumni have tried several times to complete the painting of H building courtyard, but rain has forced cancellation. Paula will work on window treatments and landscaping.

## **NEW BUSINESS**

1. **Newsletter:** Martha will postpone the next newsletter to February of 2003, so that meaningful information can be included, such as a financial report through December 2002.
2. Wade Nakashima suggested we use July 4, 2003 to kick off the school's 30<sup>th</sup> anniversary and the computer fund raiser.
3. Bruce Voss made a motion to purchase a banner for the Foundation. It should be 3' x 8' with a budget of \$200.00. It was so moved.
4. **Election of Officers 2002-2003:**

President:	Wade Nakashima
VP Community:	Suzy Churchill
VP Alumni:	Bruce Voss
Corresponding Secretary:	Paula Ress
Recording Secretary:	Margaret Peebles
Treasurer:	Jim Hasselman
Board Members:	Steven Loretero
	Karen Kanda
	Martha Robertson
	Michael W. Perry
	Dr. James Schlosser

Nancy York has resigned because she has gone back to school. All other board members agreed to continue for another year.

**Meeting Adjourned:** 9:50 pm

Respectfully submitted,

Margaret Peebles  
*Recording Secretary*