

**Kalaheo High School Foundation  
BOARD MEETING  
4/24/2003, Kalaheo High School, Teachers' Workroom**

**Meeting Minutes**

**Board members present:** Martha Robertson, Steven Loretero, Wade Nakashima, Suzy Churchill, Paul Ress, and Karen Kanda.

1. **Call to Order and Minutes:** The meeting was called to order by Wade Nakashima at 7:04 pm. The minutes of the February 18, 2003 meeting were reviewed and approved as is.
2. **Treasurer's Report:** There was no treasurer's report, but an update was printed in the March newsletter. Martha Robertson reported on recent donations received since the last newsletter.
3. **Foundation Web Site:** Steven Loretero reported the foundation web site has been receiving about 20 hits a day. We have a strong presence on the Web as a Google search brings up our site at the top of the list.

Martha Robertson reported that approximately 80 newsletters with old addresses were returned. This costs the foundation unnecessary postage. The newsletter is now posted on the web site and for the majority of our members it is easily accessible. It was decided that we will stop mailing the newsletter, unless we receive notice in writing from a paid member that they would like to continue to have it mailed. Steven will send an email letting everyone know that the next newsletter will be the last hard copy sent. Karen, Paula, and Steven will work together to ensure this works for everyone.

4. **Newsletter:** Martha reported the fall newsletter will contain the treasurer's report for 2002-2003 fiscal year.
5. **Alumni Award:** Bruce Voss reported by email that he has been able to contact three of the nominees for the award. They were all pleased to be honored.

Sarah Stoup reported that since her initial nomination she is now completing a book titled "Textual Culture of the late Roman Empire." She also won a \$250,000 Getty grant to take students to the Tel Door archeological excavation in Israel. Sarah is from the Class of 1985 and is an assistant professor of classics at the University of Washington.

Bruce also contacted Kevin Butterbaugh and Jeff Yee.

This project needs to be completed as soon as possible for alumni to be honored at the 2003 graduation ceremonies.

6. **Alumni Event:** Margaret will reserve the Kaneohe Yacht Club for October 12, 2003. A dinner honoring retiring teachers and Alumni will be planned and hosted by the Class of 1976. The Foundation will reimburse her for the \$50.00 deposit.
7. **July 4<sup>th</sup> Parade:** Wade reported he spoke to Gaby Finn and she has volunteered to direct the entry in the annual parade. He will also help in recruiting people to assist with the event. Paula Ress will register the foundation with the Kailua Chamber of Commerce for the parade. The Foundation will reimburse her the registration fee.
8. **Grant Request:** Martha reported Becky Kam-Locascio was very grateful for the eMac computers. She sent a lovely thank you note and gift box of candy. Martha will proceed with her portion of the grant early next school year.
9. **Foundation Banner:** Designed by Steven Loretero, the banner reads

**Kalaheo High School  
Foundation  
and  
Alumni Association  
[www.kalaheofoundation.org](http://www.kalaheofoundation.org)**

The board had previously approved \$200.00 for the printing of the banner, research found that in order to print a quality banner \$250.00 would be needed. Wade Nakashima will have the banner printed before July 4th. A motion was made, seconded, and approved to increase the amount, not to exceed \$250.00.

10. **Court Renovations:** There was no new report.

**Next meeting:** 4:30 Wednesday June 18, 2003 at Oahu Country Club.

**Adjourned:** 8:12 pm

Respectfully submitted,

Margaret Peebles  
*Recording Secretary*